

SADE LIMITED

**STAGE 1
ASSESSMENT FORM**

On site											
REF SADE H&S 004											
ASSESSMENT OF		TRAILER TOWING COURSE.				DATE		08 th September 2010			
ASSESSED BY		STEPHEN BLENKINSOP				SIGNATURE		<i>Stef Blenkinsop</i>			
ASSESSMENT TYPE		INITIAL <input type="checkbox"/>		GENERIC <input type="checkbox"/>		REVIEW <input checked="" type="checkbox"/>					
AREAS OF ASSESSMENT		ACTIVITY <input checked="" type="checkbox"/>		ENVIRONMENT <input checked="" type="checkbox"/>		EQUIPMENT <input checked="" type="checkbox"/>		OCCUPATIONAL HEALTH <input checked="" type="checkbox"/>			
AREAS OF ASSESSMENT/ WORKPLACE	ITEM	HAZARD	PERSONS AT RISK		EXISTING CONTROL MEASURES	RISK RATING LO X LS = RR			RISK PRIORITY	ADDITIONAL CONTROLS REQUIRED	
			STAFF	OTHER		LO	LS	RR		YES*	NO
Routine maintenance 'A' routine (daily) Checking fluid levels Mechanical defects	1.	<ul style="list-style-type: none"> Head injuries Skin irritation Scalds Slips, trips & falls Legionnaires Disease 	4		<ul style="list-style-type: none"> Instruction to include safety points Check all levels when cold PPE Vehicle defect reporting procedure Top up windscreen washer regularly with additives 	1	4	4	5		4
Handling and inflating tyres	2.	<ul style="list-style-type: none"> Compressed air Lacerations Manual handling 	4		<ul style="list-style-type: none"> Instruction PPE Manual handling training 	1	4	4	5		4
Oil leaks and spillage's	3.	<ul style="list-style-type: none"> Skin irritation Slips, trips and falls Contamination of clothing 	4		<ul style="list-style-type: none"> PPE Students instructed to clean up spillage's Drip trays if available Absorbent material if available 	1	4	4	5		4
Routine maintenance 'B' routine (weekly)	4.	<ul style="list-style-type: none"> See items 1-3 Burns from battery acid Battery fumes 	4		<ul style="list-style-type: none"> See items 1-3 Batteries to be inspected visually only 	1	2	2	5		4

***IF ADDITIONAL CONTROLS ARE REQUIRED THEN COMPLETE SECTION (A) OF THE ACTION PLAN.**

PREMISES CODE	N/A
REF NO SADE H & S 004	

AREAS OF ASSESSMENT/ WORKPLACE	ITEM	HAZARD	PERSONS AT RISK		EXISTING CONTROL MEASURES	RISK RATING LO X LS = RR			RISK PRIORITY	ADDITIONAL CONTROLS REQUIRED	
			STAFF	OTHER		LO	LS	RR		YES*	NO
Refuelling	5.	<ul style="list-style-type: none"> • skin irritation • Slips, trips & falls • Environmental damage 	4		<ul style="list-style-type: none"> • Instruction • PPE • Absorbent material for spillage's 	4	1	5	5		4
Vehicle driving Seating position	6.	<ul style="list-style-type: none"> • Fatigue/ stress 	4		<ul style="list-style-type: none"> • Instruction to obtain correct seat position for comfort and vehicle control • Alternate drivers frequently 	1	3	3	5		4
Vehicle driving. Traffic accidents	7.	<ul style="list-style-type: none"> • Injury to personnel / public 	4	4	<ul style="list-style-type: none"> • Supervision • Instruction • Dynamic risk assessment • Wearing of seat belts • Fire extinguisher/first aid kit available 	5	4	20	3		4
	8.	<ul style="list-style-type: none"> • Damage to own / private vehicle 	4	4	<ul style="list-style-type: none"> • See item 7 	5	3	15	3		4
Defensive driver training	9.	<ul style="list-style-type: none"> • Training vehicle striking or being struck by other vehicle(s) • Vehicle striking person(s) • Vehicle striking object 	4	4	<ul style="list-style-type: none"> • Instructor trained to Driving Standards Agency level • Instructors, advanced training • Safe system of work (Roadcraft DSA code of conduct) • Students receive pre-drive instruction • Supervision • Use of dedicated routes familiar to instructors • Dynamic risk assessment by instructor / student 	3	3	9	4		4

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STAGE 1
ASSESSMENT FORM
CONTINUATION

PREMISES CODE		N/A		REF NO SADE H&S 004		RISK RATING LO X LS = RR		RISK PRIORITY		ADDITIONAL CONTROLS REQUIRED	
AREAS OF ASSESSMENT/ WORKPLACE	ITEM	HAZARD	PERSONS AT RISK		EXISTING CONTROL MEASURES	LO	LS	RR		ADDITIONAL CONTROLS REQUIRED	
			STAFF	OTHER		YES*	NO				
Releasing Trailer from Tow Vehicle	10.	<ul style="list-style-type: none"> • Training vehicle striking or being struck by other vehicle(s) • Vehicle striking person(s) 	1	4	<ul style="list-style-type: none"> • Supervision • Instruction • Manual handling training • Parking brake • Chocks if on hill 	5	4	20	3		4

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